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The Chair and Members of Enterprise  
and Wellbeing Scrutiny Committee

18 July 2017

Dear Councillor,

Please attend a meeting of the ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE to be held on TUESDAY, 25 JULY 2017 at 5.00 pm in Committee Room 2, Town Hall, Rose Hill, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' And Officers' Interests Relating To Items On The Agenda
2. Apologies for Absence
3. Cabinet Member for Health and Wellbeing - Green Spaces

- *Chesterfield in Bloom*

5:05pm to 5:30pm

4. Scrutiny Project Groups (Pages 3 - 8)
  - *Play Strategy*
  - *Leisure, Sport and Cultural Activities*
  - *Development of the site of the old Queen's Park Sports Centre*

5:30pm to 5:45pm

5. Work Programme (Pages 9 - 12)

5:45pm to 5:50pm

6. Monitoring Schedule (Pages 13 - 16)

5:50pm to 5:55pm

7. Corporate Working Groups

5:55pm to 6:00pm

8. Forward Plan (Pages 17 - 18)

6:00pm to 6:05pm

9. Minutes (Pages 19 - 24)

6:50pm to 6:10pm

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Randy', with a stylized flourish at the end.

Local Government and Regulatory Law Manager and Monitoring Officer

## OVERVIEW & SCRUTINY PROJECT

### Project Start Report (PSR)

(Incorporates justification, business case and approval stages).

<b>Scrutiny Project Group (SPG) Name:</b>	<b>Future Use of former Queen's Park Sports Centre site</b>
<b>Date of PSR:</b>	<b>June 2017</b>
<b>Person completing PSR:</b>	<b>Councillor Gordon Simmons, SPG Lead Member Brian Offiler, Project Support &amp; Management</b>
<b>CMT / Service Manager</b>	<b>Michael Rich, Executive Director</b>
<b>Sponsor</b>	<b>Rachel Lenthall, Senior Democratic &amp; Scrutiny Officer</b>

### 1.0 Opportunity / Idea and Background

- 1.1 Following the public consultation exercise in late 2016 on the potential uses of the former Queen's Park Sports Centre site and the petition in support of the development of an ice rink presented to Council on 23 February, 2017, Cabinet approved the development of a full business case for the preferred option of artificial sports pitches on 7 March, 2017.
- 1.2 Development of the full business case would include liaison with key stakeholders and operators of similar facilities, further development of the financial and commercial elements and testing of the assumptions.
- 1.3 Involvement of the Scrutiny Project Group can contribute to this work and provide a wider Member and community perspective.

### 2.0 Project Aims / Objectives

- 2.1 To contribute to the development of the full business case for the preferred option of artificial sports pitches.
- 2.2 To seek further information on the practical implications of operating an ice rink from operators of similar facilities, in the event of the Council being approached by an ice rink operator.



- 2.3 *To contribute further, acting as a 'sounding board' and monitoring progress during the design and building stage of the chosen use once this has been decided by Cabinet.*

### **3.0 Proposed / Expected Benefits**

- 3.1 This project aims to support the Council Plan priorities 'to improve the quality of life for local people' and 'to provide value for money services'.
- 3.2 Within these priorities, the project will focus on the objectives 'to improve the health and wellbeing of people', 'to reduce inequality and support the more vulnerable members of our communities' and 'to become financially self-sufficient by 2020'.

### **4.0 Scope**

- 4.1 The project will contribute to the development of the full business case for the preferred option of artificial sports pitches, including consultation with key stakeholders and operators of similar facilities.
- 4.2 The project will obtain information on the practical implications of operating an ice rink from operators of similar facilities, in the event of the Council being approached by an ice rink operator.
- 4.3 In the event of new information being presented to the Council to suggest alternative options would be practically viable in accordance with the principles set out in the previous consultation, the project will further investigate such options to determine whether they would warrant development of a more detailed case.
- 4.4 *The project will continue to act as a 'sounding board' and to monitor progress during the design and building stage of the chosen use once this has been decided by Cabinet.*

### **5.0 Project Analysis**

- 5.1 The public consultation showed significant support for the preferred option of artificial sports pitches (69% of respondents), and the Council's Sports Facilities Strategy shows a shortfall in provision of artificial pitches, taking account of current demand and potential future demand.



- 5.2 The outline business case for the preferred option submitted to Cabinet in March 2017 indicated the potential for a net income to the Council from this option.
- 5.3 The project will contribute to the more detailed work required to assess the probable demand, the commercial and financial options and forecasts and the options for operating such a facility.

## **6.0 Options**

- 6.1 Development of the full business case for the preferred option of artificial sports pitches.
- 6.2 Further exploration of the practical implications of operating an ice rink and any other alternative option, in the event of new information being presented to the Council to suggest alternative options would be practically viable in accordance with the principles set out in the previous consultation.

## **7.0 Work Schedule and Method**

- 7.1 Initial informal meetings of SPG Lead Member with Executive Director and Cabinet Member(s) to prepare this Project Start Report (PSR) – May/June 2017.
- 7.2 Meeting of SPG to agree PSR – June 2017.
- 7.3 Consideration of PSR by Scrutiny Chairs and Senior Democratic and Scrutiny Officer for approval at Enterprise and Wellbeing Scrutiny Committee on 25 July, 2017.
- 7.4 SPG to work closely with officer seconded to develop full business case for the preferred option, including consultation with stakeholders, potential users and operators of similar facilities and the assessment of the financial and commercial elements – July 2017 onwards.

<b>SPG project start date :</b>	5.07.17
<b>Final SPG report completion date :</b>	
<b>SPG report to O&amp;S Management Team:</b>	
<b>SPG report to OSC on :</b>	



<b>Cabinet Member / WBR deadline :</b>	
<b>OSC report to (ie) Cabinet on :</b>	
<b>Method (Research &amp; Evidence) :</b>	

## **8.0 Financial Appraisal**

- 8.1 The project will be led by Lead Member, Councillor Gordon Simmons. Project management and support will be provided by the Democratic and Scrutiny Officer, Brian Offiler. This resource is already provided for within the Democratic and Scrutiny section.
- 8.2 The project group will request input from Michael Rich, Executive Director, the officer seconded to develop the full business case and the relevant Cabinet Member(s). Some input from other officers may be requested during the project, including provision of information and attendance at project group meetings.
- 8.3 It is hoped that the results of the project will contribute to the decision on the future use of the site being based on sound evidence, resulting in a positive and sustainable financial outcome for the Council.

## **9.0 Key Risks and Actions**

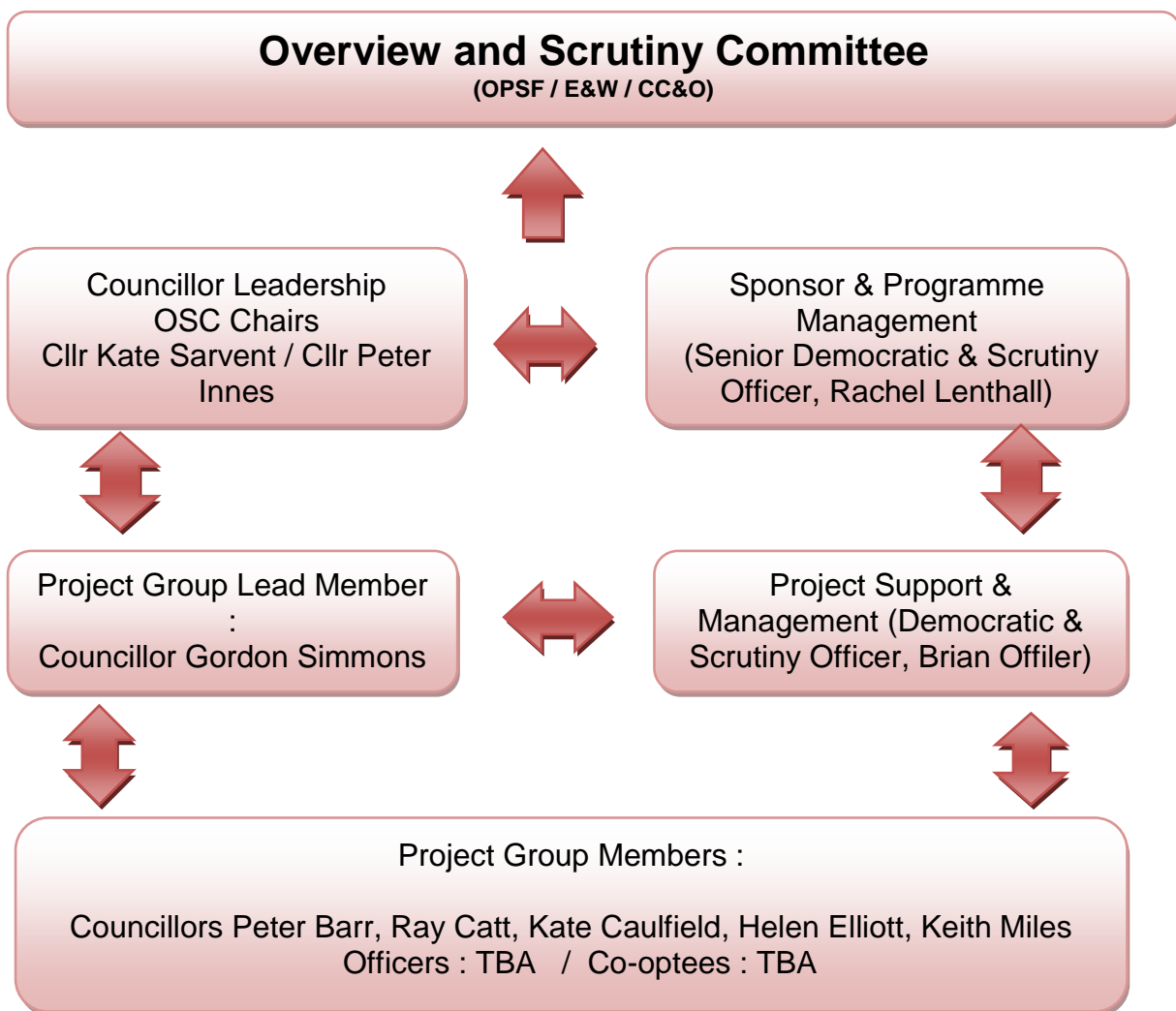
- 9.1 There is a risk in undertaking the project that public expectations may be raised of alternative options being re-proposed which may not be in accordance with the principles set out in the previous consultation.
- 9.2 There may also be a risk of different requirements being identified for different potential users of artificial sports pitches and it not being practically possible or viable to meet all of these.
- 9.3 There is a risk in **not** undertaking the project at this time that the development of a full business case, and the ultimate decision on future use of the site, is delayed, resulting in a highly visibly unused space and potential criticism of the Council.



## 10.0 Recommendations

10.1 Recommendations will be made by the Scrutiny Project Group to the Enterprise and Wellbeing Scrutiny Committee at the end of the scrutiny project. The Scrutiny Committee will consider the work and agree any recommendations to Cabinet or other decision making bodie(s).

## 11.0 Project Team Structure



## Role Descriptions

<b>OSC :</b>	Overall (statutory) approvals
<b>OSC Chairs :</b>	General leadership and support
<b>Project Sponsor :</b>	General leadership and support



<b>Project Lead Member :</b>	SPG leadership, direction and approvals (with SPG)
<b>Project Manager :</b>	Support and manage the project process

## 12. Project Approval

12.1 This section is for sign-off by the overview and scrutiny management team (i.e. relevant OSC Chair(s) and Senior Democratic and Scrutiny Officer).

This project has been approved for addition to the Scrutiny Work Programme by the Overview and Performance Scrutiny Forum (9.05.17).

Cabinet members and the senior leadership team have been consulted on the scrutiny work programme.

Relevant cabinet members and service managers have been consulted on this PSR (31.05.17; 26.06.17).

<b>OSC Project Consent date :</b>	O&PSF – 9.05.17
<b>Relevant Cabinet Member &amp; SLT/CMT/Service Manager(s) PSR Consultation date :</b>	M Rich, Executive Director – 31.05.17  Cabinet Members (Health & Wellbeing, Town Centres & Visitor Economy, Deputy Leader, Economic Growth), Cllr J Dickinson, Asst Cabinet Member – 26.06.17
<b>SPG PSR Approval date :</b>	<i>SPG Lead Member Approval :</i>
<b>PSR Checked date :</b>	Senior Democratic and Scrutiny Officer <i>checked :</i>
<b>PSR Approved for submission to OSC :</b>	<i>Date approved by relevant OSC Chair(s) :</i>  <b>Cllr Kate Sarvent :</b>  <b>Cllr Peter Innes :</b>
<b>corporate notification :</b>	<i>Date notified to programme management office / business transformation, for corporate register/record (as required):</i>



**CHESTERFIELD BOROUGH COUNCIL**

**WORK PROGRAMME: ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE ON 25 JULY 2017**

	<b>Scrutiny Committee Date:</b>	<b>Business Item :</b>	<b>Status :</b>	<b>Raised by :</b>	<b>Cabinet Member Responsibility</b>
1	25.07.17	Green Spaces	Agreed to include on Scrutiny Work Programme – O&P 9.05.17. Last report received 07.02.17.	<i>Scrutiny Work Programme Action Planning – March 2017</i>	<i>Health and Wellbeing</i>
2	03.10.17	Homelessness	Members will be receiving training on the services that the council provides regarding homelessness before the item is due for consideration for the committee.	<i>Scrutiny Work Programme Action Planning – March 2017</i>	<i>Homes and Customers</i>
3	03.10.17	Housing Revenue Account Business Plan	Report on HRA Business Plan received 06.12.16. Included recommendations from Steering group that were to be made to Cabinet. Agreed that further progress reports be brought as and when required by E&WSC.	<i>Scrutiny Work Programme Action Planning – March 2017</i>	<i>Homes and Customers</i>
4	13.02.18	Housing Allocations Policy		<i>Scrutiny Work Programme Action Planning –</i>	<i>Homes and Customers</i>

**CHESTERFIELD BOROUGH COUNCIL**

	<b>Scrutiny Committee Date:</b>	<b>Business Item :</b>	<b>Status :</b>	<b>Raised by :</b>	<b>Cabinet Member Responsibility</b>
				<i>March 2017</i>	
5	13.02.18	Skills Action Plan	Report received 30.05.17 which included the draft Skills Action Plan. Requested a progress report on the implementation of the plan on 13.02.18.	<i>Scrutiny Work Programme Action Planning – March 2017</i>	<i>Economic Growth</i>
<b><i>Scrutiny Project Groups (SPG) :</i></b>					
6	Every meeting	Play Strategy	Agreed to include on Scrutiny Work Programme – O&P 10.05.16. SPG scope and brief approved by EW 2.8.16.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Homes and Customers</i>
7	Every meeting	Leisure, Sport & Cultural Activities	Nearing completion pending receipt of final contractor documentation.	<i>Enterprise and Wellbeing Scrutiny Committee</i>	<i>Homes and Customers</i>
8	Every meeting	Development of the site of the old Queen’s Park Sports Centre	Lead member allocated and scope to be developed.	<i>Scrutiny Work Programme Action Planning – March 2017</i>	<i>Health and Wellbeing/Town Centres and Visitor Economy</i>
<b><i>Corporate Working Groups:</i></b>					

## CHESTERFIELD BOROUGH COUNCIL

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
9	Every meeting	Housing Revenue Account Business Plan Steering Group	Progress update received 04.10.16. Update requested after next group meeting.	Scrutiny Work Programme Action Planning – April 2016	Housing
<b>Items Pending Reschedule or Removal:</b>					
<b>New Business Items Proposed:</b>					

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Note: Items for monitoring (from scrutiny reviews and/or recommendations) are not included above but are listed in the Scrutiny Monitoring Form a separate item on the agenda. Items from the Forward Plan and Scrutiny Monitoring Form can be included in the work programme. *[KEY to abbreviations : O&P = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. E&W = Enterprise and Wellbeing Scrutiny Committee. TBC = to be confirmed. KD = Forward Plan Key Decision] (Next meeting date is 25.07.17).*

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## SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING SCHEDULE

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> ( <i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i> ) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW5  Page 13 CCO2	New Leisure Facilities (SPG) ( <i>now Leisure, Sport and Cultural Activities SPG including various sub groups</i> ) - -	<b>EW 05.06.14</b>  <b>Cabinet 23.09.14</b>	<ol style="list-style-type: none"> <li>1. Consider Community Engagement Strategy principles throughout corporate projects.</li> <li>2. Pre consultation dialogue takes place with key stakeholders.</li> <li>3. Internal communications and engagement plan be developed for projects impacting on employees.</li> </ol>	6 month progress report	CCO agreed 24.11.15 to monitor corporate progress following next major consultation exercise. EW Progress report received 23.04.15. SPG to attend meeting with Leisure Centre Build Programme Board to sign off the Phase 1 work.	Next CCO2 - corporate progress report TBA. Next EW5 leisure progress report TBA.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> ( <i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i> ) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
CCO1	<b>Statutory Crime &amp; Disorder Scrutiny Ctte</b>			6 monthly meetings		Next 6 monthly meeting due 21.03.17
Page 14	“ “	<b>29/09/11</b> (No 0044)	Progress report on sharing information re alcohol related health problems and hospital admissions.	6 monthly wef 29/09/11.	Statistics requested for each 6 monthly meeting	Agreed on 08.01.15 that statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting.
	“ “	<b>08.01.15</b> (No 35)	That the Executive Member for Environment be recommended to carry out a review of the decision to stop locking the park gates at night and to consider whether this may have led to the increase in anti-social behaviour and criminal damage and all the associated costs; and That the Crime and Disorder (Community, Customer and Organisation) Committee be provided with the details of the outcome of the	Report requested for 24.11.15 Meeting	Cabinet Member attended and responded to CCO meeting held on 07.07.15.  Progress reported 15.09.15 and 24.11.15 (CCO requested account be taken of its	Date for next progress monitoring report TBC.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> ( <i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i> ) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
			review and the cost benefit analysis.		views in the final executive decision.	
<p>Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee). TBA (to be agreed).  Note recommendation wording may be abridged.</p>						

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# Agenda Item 8

To access the most recent version of the Forward Plan please click on the link below:

<http://chesterfield.moderngov.co.uk/mgListPlans.aspx?RPId=134&RD=0&bcr=>

[1](#)

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## **ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE**

**Tuesday, 30th May, 2017**

Present:-

Councillor Sarvent (Chair)

Councillors Caulfield

Councillors

Derbyshire

T Gilby +

Martin Elliott, Democratic and Scrutiny Officer  
Lynda Sharpe, Economic Development Manager +  
Emily Williams, Senior Economic Development Officer +

+ Attended for Minute No.4

### **1 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS RELATING TO ITEMS ON THE AGENDA**

No declarations were received.

### **2 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Perkins.

### **3 MINUTES**

The Minutes of the meeting of the Committee held on 7 February, 2017 were presented.

### **RESOLVED –**

That the Minutes be accepted as a correct record and be signed by the Chair.

### **4 CABINET MEMBER FOR ECONOMIC GROWTH - SKILLS ACTION PLAN**

The Cabinet Member for Economic Growth, the Economic Development Manager and the Senior Economic Development Officer attended to

provide a progress report on the development of the Chesterfield Borough Council Skills Action Plan.

The Senior Economic Development Officer noted that with the significant levels of investment currently happening in Chesterfield (including Peak Resort, Waterside and the proposed HS2 Maintenance Depot at Staveley) that a highly skilled work force would be required in order to deliver the greatest economic benefits to the area that would result from these developments. The Skills Action Plan would provide the platform from which the activity required to improve Chesterfield's skills profile, and to maximise the benefits to local people of the newly created jobs in Chesterfield could be delivered. It was noted that since 1999 there had been significant reductions in the amount of investment made in workplace learning, and compared to other leading industrialised nations the UK was falling behind in productivity levels, with around 20% of the UK's productivity gap being attributable to low skill levels amongst the workforce. The government's current focus on increasing UK productivity had led to a number of proposed reforms to the skills and apprenticeship system that had been designed to put the employer at the heart of the skills system. These included several significant changes to how apprenticeships would be delivered and funded, including the introduction of an apprenticeship levy and public sector targets for apprenticeship recruitment.

In addition to the national factors and the government policy decisions that had influenced the development of the draft Skills Action Plan there were also local issues in Chesterfield that had been considered in the drafting of the plan. These issues included:

- Chesterfield having higher numbers of unemployed 18 – 24 year olds compared to the regional or national average;
- 12 of 19 wards in Chesterfield having higher levels of residents with no qualifications than the national average;
- Chesterfield benefiting from significant levels of investment with more than £700m of key developments entering the development stage in 2017 including Peak Resort and Waterside.

The Senior Economic Development Officer advised that improving the skills and work readiness of individuals in Chesterfield was vital to ensure that local people could fully benefit from the jobs, skills and economic

growth opportunities that would result from the investments being made in Chesterfield. The Skills Action Plan would enable the benefits of new investment to be maximised and would ensure that skills related programmes had the greatest possible impact on the skill levels of local people. It was noted that having a skilled workforce was crucial to the future economic success of the borough. The main objectives of the Skills Action Plan were:

- Ensuring Local people had the right skills to access current and future job opportunities by working with local partners;
- Working with Local Enterprise Partnerships and Education Partners to ensure that Skills Provision was aligned to future the skill needs of future jobs growth;
- Providing clear advice and support to local people and businesses about the range of skills programmes available;
- Maximising the number of training, employment and supply chain job opportunities for local people arising from new developments in Chesterfield.

The Senior Economic Development Officer noted that the Skills Action Plan had the potential to deliver significant benefits. These benefits included:

- Ensuring that Chesterfield continued to perform well in attracting funding from Local Enterprise Partnership funded programmes;
- Making sure that local people benefited from the investment and skilled jobs growth in the borough;
- Providing a framework to enable the Council to work effectively with partners to align skills provision and future employment demand.

Members asked that as the government was devolving the management of Adult Education Budgets where these budgets would be administered from. The Economic Development Manager advised that it was the Government's intention to devolve Adult Education Budgets to localities (LEPs) from 2018/19 (subject to readiness conditions). Members asked several questions relating to the delivery and monitoring of apprenticeships and were keen to ensure that the Skills Action Plan

included actions to ensure that the apprenticeships that were provided were of a high quality and would provide each apprentice with a robust programme of training to give them the skills needed to succeed in the jobs market. Members also welcomed the focus of the action plan being to help local people access the new skilled jobs that would be created by inward investment in the borough as there had been concerns expressed by local residents in Staveley that the skilled jobs created by the HS2 Maintenance Depot would not be accessible to, or benefit local people.

Members asked whether the Skills Action Plan could be used to target armed forces leavers who often struggled to gain employment and utilise and build on their skills developed in the armed forces in civilian life. The Senior Economic Development Officer advised that as this group had specific needs, education partners would be alerted to the needs of this group and encouraged to target support at this group and subsequently be actively promoted to potential employers. Members also welcomed the changes to apprenticeship provision that meant that apprenticeships would become accessible to older people as well as to people looking to retrain in new areas who already had some qualifications.

The Committee thanked the Cabinet Member for Economic Growth, the Economic Development Manager and the Senior Economic Development Officer for attending and for answering their questions.

## **RESOLVED –**

1. That the draft Skills Action Plan be supported.
2. That a progress report on the implementation of the Skills Action Plan be considered at the February, 2018 meeting of the Enterprise and Wellbeing Scrutiny Committee.

## **5 SCRUTINY PROJECT GROUPS**

Councillor Derbyshire, Lead Member for the Play Strategy Scrutiny Project Group provided a progress report on the groups work. The Play Strategy had now been drafted and was with the Cabinet Member for Health and Wellbeing for comment before being submitted to the project group for their consideration and comments. Councillor Derbyshire noted that the strategy was scheduled for public consultation during August after which the project group would meet to review the consultation responses that had been received.

Councillor Sarvent provided an update on the Leisure, Sport and Cultural Activities project group. Councillor Sarvent advised that a review meeting with Executive Director Michael Rich, the contractors, key individuals and project group members was being scheduled where project group members would have the opportunity to ask questions, review how the scheme and be implemented and to consider if there were any key learning points for the council to consider when thinking about significant future capital projects. After this meeting had taken place the project group would make a full report back to the committee on its findings.

Councillor Sarvent advised that the new Scrutiny Project Group on the future use of the site of the old Queen's Park Sports Centre had been established and that the project group would be starting work soon.

#### **RESOLVED –**

1. That the progress reports be noted.
2. That the project start report for the new Scrutiny Project Group on the future use of the site of the old Queen's Park Sports Centre be considered at the September, 2017 meeting of the Enterprise and Wellbeing Scrutiny Committee.

#### **6 WORK PROGRAMME**

The Committee considered its Work Programme.

#### **RESOLVED –**

1. That the Work Programme be approved.
2. That the unscheduled work programme item on Homelessness be considered at the October, 2017 and April, 2018 meetings of the Enterprise and Wellbeing Scrutiny Committee.

#### **7 FORWARD PLAN**

The Forward Plan was considered.

#### **RESOLVED –**

That the Forward Plan be noted.

## **8 CORPORATE WORKING GROUPS**

Councillor Sarvent provided an update from the meetings of the Housing Revenue Account (HRA) Business Plan steering groups.

Councillor Sarvent advised that four sub-groups had been tasked with looking at different aspects of the HRA Business Plan in order to address revenue gaps and to put forward suggestions of how these could be addressed in a revised business plan. The sub-group that she was a member of had been tasked with looking at how repairs and maintenance could be delivered in a more cost effective manner. Councillor Sarvent noted that the groups needed to finalise their proposals by August to enable them to be fed into the development of the revised HRA Business Plan.

### **RESOLVED –**

That the progress report be noted.